



Meeting Minutes

Meeting: HH Network Monthly Meeting Date: 9/16/26 Time: 12 pm Location: Online	Attendance: Miranda Blakeslee, Amber Bailey, Allison Kent, Brittany Pickett, Chris Howland, Tosh DeMulder, Hailey Diani, Brielle Dougherty, Tatum Flatley, Hannah Pierce, Kelsey Thayer, Kim Sanders, Kristie Hotaling, Lynnette Kubat, Bridget Lamp, Michael Cough, Melissa Scanlon, Sara Robinson, Brandon Ronca, Melissa Salisbury, Tracy Stearns, Kimberly Steenburg, Pamela Steffen, Stephanie Thorne, Claudia Vazquez, Brianna Whaley
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Discussion Topic	Presenter	Notes:
Introductions	Miranda Blakeslee	• Format of Meetings Update ○ Opened up to everyone to open up communication and close gaps ○ Unable to record meeting due to Bassett policy. Will post meeting minutes, agenda and power point
Policy Updates	Miranda Blakeslee	BCHN009 • 5055-new form in effect, needs to be utilized in new enrollment meetings and in any updates for current members. Members must have new form by June 2027

NetSmart Updates	Miranda Blakeslee	None at this time
Training Schedule/Reminders	Bridget Lamp	Refresher Training for September 22nd • If anyone would like to add agenda topic ideas let Bridget know via bassett health home email • Will be going over naming requirements, HH+ Status Change Requirements, and new DOH-5055 Forms Requirement Reminder • Need 40 hours, over halfway through the year. • Please send certificates • Can utilize MVP trainings now
Gaps in Care	Bridget Lamp	Starting in October • Our Upload is Quarterly Cadence • Duplicate may be appropriate • Important for designation score (20% of overall score)
DOH Updates	Miranda Blakeslee	Designation Updates • CMA Survey ○ EHR reliability and workflow was not ideal- will be staying with Netsmart for the time being until we find something that achieves our need for goals and privacy. ○ Please give feedback for workflow to help us improve workflow ○ Predictable communication consistency can differ, will continue to work on. ○ Ongoing practical training will become more available ○ Will work with Bassett to record trainings to be able to post to our website for review whenever needed

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| | | <ul style="list-style-type: none">○ Collaborative case support- once a month each agency will have meeting where the agency will submit a case request 48 hours prior to meeting that you want to discuss.• EOP (slide in PowerPoint)<ul style="list-style-type: none">○ Domain 1-<ul style="list-style-type: none">▪ Minor verbiage changes in policy wording○ Domain 2- consistently holds us back for designation.<ul style="list-style-type: none">▪ Can make improvements with gaps in care and follow up.▪ Also, important to utilize forms for follow ups.▪ Comp assessments need to be completed, please reach out if you need help using work lists to help keep you on track so these are being completed.▪ Provide the HH+ program if they meet the requirements, not asking the members if they are interested in that level.○ Domain 3-<ul style="list-style-type: none">▪ Noticed improvement in disenrollment process after form was created.▪ CES tools did not have appropriate supporting documentation.▪ Multidisciplinary team meetings form has not been utilized how it should be, even if you don't have a successful meeting you can document attempts. |
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		DOH MCO Workgroup • Available on PowerPoint, please review DOH Office Hours
HH Coalition Updates	Miranda Blakeslee	Link in Power Point • Please review
Other HH Updates	Miranda Blakeslee	HH Referral Management • Split between Allison and Jetta • Jetta-processes in MAPP and puts on tracker • Allison- processes the referral once on tracker and verifies eligibility and gets documents Netsmart Admin Management • Allison- tickets, new employee accounts Bassett Health Home Email • Email Subject Line Meeting Schedule- • Monthly Network Meeting • Quarterly QMP Meetings ○ Leadership, quality members, and admin team • Quarterly Quality Meetings with each CMA • Monthly Case Conference Meetings with each CMA • Bi-Weekly Office Hours
QA Updates	Bridget and Miranda	New Quality Process- estimated start 1/1/2027 • CMA Quality Checks ○ Small sample set quarterly with formstack form ○ 90% score on quality checks will not need to do them as often.

		• Health Home Spot Checks • More information to come! • In addition to quality check reminders already being done.
Open Forum	Everyone	