



### Initial Enrollment

Dear Parent / Guardian:

Bassett Healthcare Network and your school district have partnered to provide healthcare to the students in your community through an innovative healthcare delivery clinic known as a School-Based Health Center (SBHC). The SBHC provides primary and preventive medical, dental, and mental health services to students enrolled in the program, right in the school. Please see the enclosed folder for service details.

Bassett's School-Based Health Centers are recognized by the National Committee for Quality Assurance as a Patient-Centered Medical Home. This recognition highlights the program's commitment to providing access to high quality care at all of our SBHCs. School-Based Health services are available when school is in session and on many days over the summer. There are always at least two SBHCs open every weekday – even when schools are on break. Students may travel to any SBHC to receive care. During normal work hours when school is not in session you may call toll-free at 844-255-7242 for assistance; both a medical and mental health worker will be available to provide assistance.

The SBHC will bill students' health insurance for all services provided, including physical examinations. We stress that **no family will ever have to pay out-of-pocket for any service provided at the SBHC.** We recommend that you become familiar with your child's health coverage, especially regarding physical exams. If you do not have health insurance or your health insurance does not cover SBHC visits, there will be no charge. If you do not have health insurance for your children, we can connect you with someone who can assist you with receiving free or low-cost health insurance.

If you should receive a statement from your child's health insurance that you do not understand or if you inadvertently receive a SBHC bill from Bassett Healthcare Network, please call 1-844-255-7242 immediately.

In order for the SBHC to provide optimal care and to receive insurance funds to help sustain its operations, it is important that we have current information on your child's health and current insurance coverage. We kindly ask that you complete the enclosed forms:

- **Student Information Form**
- **Consent to Bill Insurance**
- **Initial Health/Dental History Form**
- **Patient Self Reporting Survey**

Please return these forms to the SBHC office in the enclosed white envelope. Please contact a member of the SBHC team if you have any questions.

We suggest that you periodically check our website, [bassett.org/SBH](http://bassett.org/SBH), for updates and new information. We will also be including information about the SBHC on your school's website.

Thank you for your help. We look forward to an exciting, healthy year.

Sincerely,

Chris Kjolhede, MD, MPH  
Co-Director, School-Based Health

Kerri LeBlanc, MD  
Co-Director, School-Based Health

William Fredette, MD  
Co-Director, School-Based Health

8661 12/07;8/16;6/18;8/18;11/19;11/23 (f:\forms\sbhc.doc)



**Easy access to quality health care for kids**

One Atwell Road • Cooperstown, New York 13326  
Ph 1-844-255-7242 • Web Bassett.org