



Meeting Minutes

Meeting: HH Network Monthly Meeting Date: 5/13/2024 Time: 1:00 pm Location: Zoom	Attendance: Miranda Blakeslee, Jody Kendrick, Bridget Lamp, Tosh DeMulder, Chris Howland, James Charles, Jetta Carrig, Edward Carolla
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Discussion Topic	Presenter	Notes:
Introduction	Miranda Blakeslee	ICAN – James- Program Manager, Edward- Director of Care Management Everyone introduced themselves
Health Home Updates	Miranda Blakeslee	Designation Update EOP state approved- We are working to get that into a project plan for tracking purposes. We will review all changes with the group as they come. Netsmart Update KPI Dashboard Coming Soon- Training Tomorrow from 10-1- Training will be recorded if people are not able to attend. We would like for as many people to attend as possible. Policy Updates- Reviewing with QMP Wednesday out to Network this week Core Billable Referral Comprehensive Assessment & Person Centered Care Continuity of Care This is all around CES and Referral processes. DOH Updates- Office call

		Budget- recent reduction was rejected, we will not be losing any additional funds this year. AIDS Institute Training Announcement- we will send those links out. This would be great for HH+ care managers(40 annually 20 of those for HIV training if serving that population) Initial Appropriateness Q&A- Either segment start date or +- 30 days of enrollment. If consent is provided mid may would both May and June be billable? Yes Billing Blocks- DSE- billing blocks won't happen if someone is in pended status, once they come out of pended status then an IA will need to be done. We have created a movement report to check this. We also have a CES tool report. Reminder this is based off of enrollment date. It looks like this is in good shape. We will be watching billing for errors and will try to catch those as soon as possible.
QA Updates	Miranda Blakeslee/ Bridget Lamp	Quality Reviews- April reviews are complete and responses should be in by May 15th Transitioning the Quality Process to a more proactive approach. Training Update New Mini Training coming in June HH Network Training in July Aids institute available trainings May training email sent April 15th NetSmart Guide- Expected release Friday May 17th - We have a few things that are in process - o Care connect Inbox- secure way to communicate with the group - o Gaps in Care- "Triggers" Website Links up and running until the new site security is updated.
Billing	Jetta Carrig	Monthly Update- We have been getting folks out from our referrals. Referrals by county- increase in the Herkimer area and Schoharie County. Doing well there. Outreach April 62, 14 enrolled from month 1 13 enrolled from month 2. Hiatus to close 17 members.

		How does the team feel about outreach? Jody- she stated that the folks that come to MH clinic are easier referrals. Confusion around members that do not know about their referral prior to outreach. Erika mentioned that having the referral source contact made helps. Jody agreed but did not think that in some cases it helps for example older members. Miranda mentioned some confusion around what our service is for example home care vs health home. Tosh mentioned the intake navigator has helped the process, having one point person has made a difference. Payment Updates- All billing has been submitted. The change healthcare issue seems to be taken care of at this point. We will be sending payments twice a month vs one larger payment. We wanted to ensure timely payment processing so that there is no negative impact. We can work through any issues on a case by case basis. Billing Blocks IA, CES and POC- DOH slides will be sent out to all. Making sure that all items are completed in a timely manner so that we reduce errors and billing blocks. We have reports built to work on this. A supervisor training will be coming out on those reports.
Referral Updates	Erika Barber/Miranda Blakeslee	Referral process change Training with supervisors by the end of May beginning of June. We have seen a benefit in using this internally. We will be moving forward with this as we have seen a benefit for CMA's. The process streamlines assignment. James and Ed- Currently do not utilize MAPP for this. We will be sure to include everyone in the training. We will still help with uploads and other things as needed.
Open Forum	All Attendees	Any questions?